

**Adopted by
The Sanford Airport Authority
On September 3, 1996**

SANFORD AVIATION NOISE ABATEMENT COMMITTEE

(SANAC)

BYLAWS

ARTICLE I

NAME

The name of this committee shall be "SANFORD AVIATION NOISE ABATEMENT COMMITTEE"
(The "Committee").

ARTICLE II

PURPOSE

The purpose of this Committee is to make recommendations to the Sanford Airport Authority (the "Authority") for establishing noise abatement procedures and for monitoring their implementation at Orlando Sanford International Airport (the "Airport").

ARTICLE III

MEMBERS & TERMS

A. Composition

Voting Members Appointed by:

- 1 City of Lake Mary
- 2 City of Sanford
- 3 Seminole County
- 4 Aviation Authority
- 5 Airline representative appointed by Committee
- 6 General aviation representative appointed by Committee Chairman

Seven (7) Authorized Appointments

- 1 impacted citizen member
- 1 impacted citizen member
- 2 non-impacted citizen members
- 1 member from staff
- 1 member from an airline serving the Airport
- 1 member from general aviation community serving the Airport

B. Non-Voting Advisory Members

Appointed by:	Authorized Appointments
Seminole County Planning Department	1 non-voting member
City of Sanford Planning Department	1 non-voting member
City of Lake Mary	1 non-voting member
Orlando Aviation Noise Abatement	1 non-voting member
Federal Aviation Administration representative Sanford Tower Manager or designee	1 non-voting member
Federal Aviation Administration Approach Control	1 non-voting member

No member, voting or non-voting, shall be an elected official. The Authority shall determine whether a citizen member is impacted or non-impacted in its absolute discretion.

C. Confirmation of Appointments

All appointments, whether voting or non-voting, except those made directly by the Authority shall be subject to final confirmation by the Authority, in its sole discretion.

D. Terms of Members

1. Voting Members

The initial appointments of voting members hereunder shall be staggered terms as follows:

- a. Two (2) appointments shall be for an initial term of two (2) years.
- b. Two (2) appointments shall be for an initial term of three (3) years.
- c. Three (3) appointments shall be for an initial term of four (4) years.

Terms shall be assigned based on a by-chance lottery upon confirmation of all appointments by the Authority. Subsequent appointments (after the initial appointments) shall all be for four (4) year terms.

2. Non-Voting Members

Non-voting advisory members shall be appointed for a term of four (4) years.

3. Transition of Members

All appointments (whether voting or non-voting) shall serve until his or her successor has been duly nominated, appointed, and confirmed. Any member may succeed himself or herself.

E. Vacancies

In the event of any vacancy occurring in the Committee, the appointing agency referenced in Item A above shall nominate for appointment by the Authority a successor to fill such vacancy, such successor to be of the same member category as the person who previously filled such vacant membership position. A member appointed to fill a vacancy shall, upon confirmation by the Authority, be appointed for the unexpired term of his or her predecessor on this Committee. Nominations shall be submitted to the Authority in writing within sixty (60) days of receipt of written notice of a vacancy. The Authority may fill any vacancy if it has not received a nomination within sixty (60) days.

F. Removal

A member shall cease to serve on this Committee upon his or her removal from office by the Authority. A member may be removed from this Committee by the Authority as it deems necessary if it determines that such member has had three (3) or more consecutive unexcused absences or that such member is otherwise disqualified from continuing to represent the member category for which he or she was appointed. The Committee may write a letter to the Authority to recommend the removal of a member. Failure by the Authority to confirm an appointment hereunder shall entitle the appointing authority to provide an alternative appointment for consideration within thirty (30) days after written notice.

G. Absences by Member

If a member has had three (3) consecutive unexcused absences from duly noticed meetings of this Committee, the Chairman shall notify the Chairman of the Authority so that the Authority may take such action as it deems necessary. An absence shall be excused if the member gave prior notice of the absence and the reason therefor to the Chairman or recording secretary.

ARTICLE IV

OFFICERS

A. Chairman

There shall be a Chairman of this Committee, who shall be designated annually by the Chairman of the Authority to hold office for a term of one (1) year and until a designated successor has been duly designated and has taken office. The designated Chairman shall take office and his or her term of office shall commence with the first order of business at the September meeting of this Committee each year.

The Chairman must be a member of this Committee during his or her term, and the chairman may succeed himself or herself in office. If the Chairman, during his or her term of office, shall cease to be a member of this Committee or shall for any reason not serve as Chairman, then a successor shall be designated by the Chairman of the Authority for the unexpired portion of such term.

B. Other Officers

There shall be a Vice-Chairman, who shall be elected annually with the first order of business at the September meeting each year and shall take office upon election. Such officer shall hold office for a period of one (1) year and until a successor has been duly elected and taken office. Such officer may be re-elected to the same office. Additional officers may be elected from time to time as deemed necessary by this Committee.

The Vice-Chairman must be a member of this Committee. Any additional officers elected by this Committee need not be members of this Committee. The Committee shall also have a recording secretary, who shall be a member of the Authority's staff.

Any officer elected by this Committee may be removed by this Committee whenever, in its judgment, the best interests of the Committee would be served thereby. A vacancy in any office because of death, resignation, removal, disqualification or otherwise of any officer elected by this Committee, may be filled by this Committee for the unexpired portion of the term of the vacant office.

C. Duties of Officers

The Chairman shall preside at all meetings of this Committee. The Chairman shall appoint members to all subcommittees and designate the Chairman of any such subcommittee. Membership of subcommittees may include non-voting committee members or others deemed as objective and qualified in the sole discretion of the Chairman.

The Vice-Chairman shall assume the duties and responsibilities of the Chairman in the absence of the Chairman.

The recording secretary shall keep a correct record of the proceedings of Committee meetings. The recording secretary shall prepare the minutes of each meeting and shall be responsible for the distribution of said minutes as provided in these bylaws to the members of this Committee, the Authority, the City of Sanford, the City of Lake Mary, and Seminole County.

ARTICLE V

MEETINGS

A. Regular Meetings

Regular meetings of this Committee shall be called by the Chairman every month on a date designated at the Chairman's discretion, but scheduled meetings may be thereafter canceled at the chairman's discretion; provided, however, a meeting shall be held not less than once quarterly during each calendar year, and the September meeting wherein the Chairman takes office and the election of the other officers occur shall be considered a mandatory meeting. Regular meetings shall normally be held at the Orlando Sanford International Airport, at 9:00

a.m., but any regular meeting may, at the Chairman's discretion, be held at such other time and place as the Chairman may designate.

B. Special Meetings

Special meetings may be called by the Chairman on such dates and at such times and places as may be designated by the Chairman.

C. Notice to Members

Notice of any regular or special meeting shall be given to the members by the Chairman or the recording secretary, either personally, by email, fax, or in writing, not less than five (5) days in advance of such meetings. Every written notice shall be deemed duly given when the same has been deposited in the United States mail, with postage prepaid, plainly addressed to a member at his or her last known address as recorded with the recording secretary. Such notice for a meeting may be waived by any member by written communication before, during or after such meeting. Attendance by a member at a meeting shall constitute an automatic waiver of any required notice to such member of the meeting.

D. Notice to Public

Notice to the public of any regular or special meeting of this Committee shall comply with the laws of the State of Florida.

E. Quorum

A quorum for the conduct of business of this Committee shall consist of four (4) or more voting members.

F. Voting & Committee Action

Each member, including the Chairman, present at a meeting of this Committee shall be entitled to one (1) vote on each matter submitted to a vote. On any issue requiring a vote, the affirmative vote of a simple majority at which a quorum is present shall constitute a legal majority and be the act of this Committee as long as it is a numerical majority. A member must be present at a meeting to vote, and on any issue requiring a vote, each member present must vote, except when, with respect to such member, there is or appears to be a possible conflict of interest under the laws of the State of Florida (as they are then in effect), in which case such member shall comply with the disclosure requirements of said laws.

G. Rules of Order

Meetings shall be conducted according to "Roberts Rules of Order."

H. Order of Business

The order or business generally shall be as follows:

Call to Order

Roll Call
Previous Minutes
Communications
Subcommittee Reports
Chairman’s Report
Old Business
New Business
Public Comment
Adjournment

I. Minutes

Minutes of each meeting of this Committee will be distributed within seven (7) working days following such meeting to each member, to the Authority, to the City of Sanford, to Seminole County, the City of Lake Mary, and to such other interested parties who have requested copies.

Minutes are public records and may be examined by any person desiring to do so, at reasonable times, under reasonable conditions, and under the supervision of the Authority’s custodian of the records (or custodian’s designee).

ARTICLE VI

AMENDMENT

These bylaws may be amended by the Authority in its discretion and shall be effective immediately upon amendment.